

ARIZONA BUSINESS EDUCATION ASSOCIATION
Executive Board Meeting
April 2, 2013
Tucson, AZ

MINUTES

The president, Bill Palmer called the meeting to order at 8:10 p.m.

Attendance:

Bill Palmer.....	President.....	Present
Marci Barlow	President-Elect	Not Present
Anne Wisener.....	Past-President.....	Not Present
OPEN	Secretary	Not Present
Martha Rada	Treasurer	Present
OPEN	Treasurer-Elect.....	Not Present
Kim Salazar	Membership Chair	Not Present
Ryan Hamilton	Conference Chair	Present
Barbara Renner.....	Webmaster	Present
Robby LaPlante.....	Newsletter Editor	Present
Lisa Long.....	Historian.....	Not Present
Elaine Sombrero.....	Northern Secondary Representative	Not Present
Marcia Mendoza.....	Southern Secondary Representative	Present
Chris Liebelt-Garcia.....	Central Secondary Representative	Present
Missey Goodman	Middle School/Junior High Representative	Not Present
Shelley Chandler	Post Secondary Representative	Not Present
Susan Leon	Awards Chair	Not Present
Kris Sheets.....	Legislative Chair.....	Present
Dr. Janet Gandy.....	Scholarship Committee Chair.....	Not Present
Dr. Brent Sebold.....	Editor, ABEA Journal.....	Not Present
Dr. Robert Gryder	Associate Editor, ABEA Journal	Not Present
Chris Liebelt-Garcia.....	ACTE _{AZ} Summer Conference.....	Present
Shea Padilla	State Supervisor, ADOE Representative	Not Present
Kris Sheets.....	NBEA/WBEA Representative	Present
Ryan Hamilton	FBLA Representative.....	Present
Bill Palmer.....	ACTE _{AZ} Board of Directors Representative.....	Present

Elena Sobampo – member guest present

Approval of Minutes:

Copies of the minutes were handed out and reviewed.

MOTION: Robby LaPlante made a motion to accept the corrected minutes and Martha Rada seconded the motion. Motion passed.

1. Treasurer's Report
 - a. Martha Rada reported that there is \$22,421 cash on hand: \$7,533 in the checking; \$5,738 in the money market; and \$9,150 in a Certificate of Deposit.
 - b. There needs to be an itemized budget presented at the TLC Board Meeting in August.
 - c. The Treasurer-Elect position is open.
2. Newsletter
 - a. Robby LaPlante said he would prepare a newsletter and have it available at the ACTE_{AZ} Summer Conference
 - b. Every Board member should submit an article and pictures to Robby by June 15, 2013.**
 - c. Ryan will print 250 copies in color and have it sent to the CTE Directors.
3. Membership
 - a. Barbara Renner reported that there are 96 members including the past presidents for whom we have contact information.
 - b. There are 77 active members.
 - c. Two new members joined since the last meeting: Tracey Celaya and Kara Calloway.
 - d. All the members and their emails are listed on the "Members' Only" page on the website.
4. Conference Chair
 - a. Ryan Hamilton reported that the TLC is going to be August 23-24, 2013 at the Embassy Suites at the Biltmore.
 - b. On Friday, August 23, from 10:00 am – 3:00 or 4:00 pm, the conference attendees will tour Junior Achievement Biz Town. Some kind of prize will be given.
 - c. ABEA will sponsor a lunch.
 - d. Everyone will return to the hotel after the tour.
 - e. All Saturday sessions are already in place.
 - f. Kris Sheets asked what the hotel rates are going to be and Ryan said he would find out.
 - g. Kris Sheets offered to do the Artichoke Pull to raise money for scholarships.
 - h. Ryan will send the budget out to the Board.
5. Webmaster
 - a. Barbara Renner called the IRS to find out the status of the 501c3 filing. They are still reviewing the application and additional information might be needed.
 - b. ABEA has a Facebook page and a Linkedin account that Barbara keeps updated. This information was sent to the members in an email. Barbara asked that more people "like" the ABEA Facebook page so she can receive activity statistics.
 - c. Barbara sent an email to all the members announcing the 2015 WBEA Conference and asking for helpers. The email also asked if anyone wanted to serve on the 2013-2014 ABEA Executive Board. Thirty emails were returned because various school districts tagged the email as spam. Barbara did not hear from any member who wanted to help with the conference or serve on the Board.

- d. It was suggested to send the emails in groups of 40 and also create a membership tree and let other Board members help email announcements.
 - e. Bill Palmer and Barbara bought a Native American vase on behalf of ABEA to donate to the Silent Auction at the NBEA Conference in Atlanta, Georgia. Barbara mailed it in care of Jaci Jones who is going to attend the conference.
 - f. The domain name for the ABEA website doesn't expire until April 28, 2020. Network Solutions is the company where the domain name was purchased.
 - g. Brink Media hosts the ABEA website and billed ABEA \$120. Martha sent them a check.
6. Awards
- a. Barbara Renner reported on behalf of Susan Leon. The deadline for submitting nominations for awards is April 15, 2013. This was announced in the email to the members that Barbara sent out. The categories for nominations are listed on the website.
 - b. Ryan suggested that the nomination form be in an electronic format on the ABEA website for ease of completing. Barbara will go to Ryan's office so someone can show her how to set that up on the website.
 - c. Susan Leon told Barbara that there has already been one nomination sent to her from Grand Canyon University.
7. Legislative Chair
- a. Kris Sheets reported that the state legislature voted to eliminate AIMS as criteria for high school graduation. It has been substituted with a standardized test known as PARQUE to meet the president's common core mandate.
 - b. The legislature discussed guns in the classroom.
 - c. There are going to be changes in retirement; however, there is still discussion about this.
 - d. The Perkins funding has been cut even though it is a state priority in filing state grants.
 - e. Ryan is now one of 4 grant managers at the state level. He stated that the funding is changing. They are eliminating carry-over funding and have a 20% cap.
 - f. Grants will require CTSO involvement. BME is doing well.
8. NBEA/WBEA Representative
- a. Kris Sheets reported that NBEA numbers are down.
 - b. The 2015 WBEA Conference will be discussed at the TLC.
 - c. ABEA had great representation at the Awards Luncheon at the 2013 WBEA Conference in Ogden, Utah.
 - i. Chris Liebelt-Garcia won the award for Outstanding Educator in Secondary Education.
 - ii. Kris Sheets won the award for Distinguished Service to WBEA and business education.
 - iii. Barbara Renner was elected as the 2013-2015 WBEA Treasurer.
 - iv. Bill Palmer and Marci Barlow both graduated from the WBEA Professional Development Institute (PDI).
 - d. Ken Kuhn, WNE Newsletter Editor, wants articles for the next newsletter to be submitted by April 20, 2013.

9. Scholarship Committee
 - a. Dr. Janet Gandy submitted a report although she was not present.
 - b. The recipient of the 2012-2013 ABEA/L.L. Via Scholarship, Thelmalita Williams, sent a thank you note to the Scholarship Committee.
 - c. Janet met with Kathy Kunath and Traci Goff, Sr. Development Officer at the MCC Foundation, to discuss the newly signed agreement between ABEA and the L.L. Via Foundation. Barbara posted the 2013-2014 scholarship announcement on the ABEA website. Students who want to apply for the \$1,000 scholarship will have access April 1, 2013. Students apply through the community college and ABEA adds money to the interest that is earned through the Foundation to bring the scholarship up to \$1,000.
 - d. Janet has not received any applications yet for the ABEA Business Student Teacher Scholarship. The application postmark deadline is April 5, 2013.
 - e. Janet's suggestion to the Board is to have the scholarship committee research an alternative approach to awarding the \$1,000 scholarship funds.

Motion: Marcia Mendoza moved to budget \$1,700 for scholarships for 2013-2014, \$700 for L.L. Via and \$1,000 for Business Student Teacher. Barbara Renner seconded it.

Discussion: Kris thinks that more money is needed from the L.L. Via Foundation because interest rates are down and ABEA is contributing more and more money for this scholarship. ABEA's scholarship account cannot support the increase in contributions. Martha recommends that we don't support the motion.

Vote: Five Board members voted "No" to the motion, so the motion failed.

Motion: Ryan Hamilton moved to bring previous denied motion back to the group to revisit. Marcia Mendoza seconded the motion.

Discussion: Martha asked that it be a roll-call vote.

Vote on Roll Call: Marcia-yes; Robby-abstain; Chris-yes; Martha-no; Barbara-yes; Ryan-yes. Motion carries.

10. ACTE_{AZ} Summer Conference
 - a. Chris Liebelt-Garcia reported on the summer conference by stating that the online registration is open. If anyone needs a hotel room, they had better book it as soon as possible. The conference is July 13-17, 2013.
 - b. The conference committee has all the sessions in place; they just need facilitators.
 - c. There will be New Teacher Workshops.
11. FBLA Representative
 - a. Ryan Hamilton reported that State is happening right now in Tucson.

UNFINISHED BUSINESS

1. It was discussed that mine-workshops be held in the regions during the school year. This discussion was tabled for summer
2. The 2015 WBEA Conference Chairs need to fill a few more committee chair positions. Elena Sobampo and Marcia Mendoza volunteered to chair a committee. The conference chairs and committee chairs need to meet and discuss their duties and a theme for the conference. Kris Sheets said he is waiting on final meal costs before he can revise the budget. It was suggested that all the Conference Committee Chairs meet after the TLC in Phoenix on Saturday, August 24, 2013 afternoon and stay through Sunday, August 25 so they can visit Scottsdale Plaza Resort.
Motion: Barbara Renner moved that ABEA funds, not to exceed \$800, pay the 2015 WBEA Conference Committee Chairs hotel rooms for Saturday, August 24, 2013, night. Robby LaPlante seconded the motion. Motion passed.

NEW BUSINESS

1. Becky Barris, ABEA Secretary, died in a car accident January 20, 2013. There was discussion about what ABEA could do as a memorial for Becky.
Motion: Barbara Renner made a motion to buy a tree and plaque, not to exceed \$100. Marcia Mendoza seconded the motion. Motion passed.
2. Kris Sheets reminded the Board that Arizona's regular rotation year to host the WBEA Conference is 2018. The proposal for the 2018 WBEA Conference needs to be presented at the 2014 WBEA Conference in February in Portland, Oregon. In addition, the WBEA President needs to be from Arizona. There are a few ABEA Past Presidents who qualify.
 - b. Anne Wisener, Past President, and her committee need to put together a list of nominees for the 2013-2014 Executive Board so they can be voted on at the Annual Membership Meeting in August at the TLC. It was suggested that Elena Sobampo and Tina Guvagden might be interested in serving on the ABEA Executive Board for 2013-2014.
3. Kristin Nickel-Preciado resigned as Treasurer-Elect because she took a position in industry and is not teaching anymore. This leaves the Treasurer-Elect position open. According to the ABEA Bylaws, the president can appoint someone to vacant Board positions. Bill Palmer appointed Chris Liebelt-Garcia to serve as Secretary and Elena Sobampo to serve as the Treasurer-Elect. Elena also indicated that she is interested in becoming Treasurer when Martha Rada's term expires in August 2013.

Robby LaPlante moved to adjourn the meeting. President, Bill Palmer, adjourned the meeting at 10:03 pm.

Respectively Submitted by Chris Liebelt-Garcia and typed by Barbara Renner