



**Minutes from Friday, July 19, 2003 ABEA Board Meeting  
Salon G – Loews Ventana Canyon Resort, Tucson, AZ**

- ☛ President Dr. Janet Gandy opened the meeting at 1:00 PM. Members in attendance:

Eittreim, Shirley	Jones, Willie	Mulhearn, Steve	Simmons, Linda
Gandy, Janet	Kurth, Linda	Powers, Sally	Temper, Damita
Gryder, Robert	Lieblet-Garcia, Chris	Rader, Martha	
Hernandez, Abel	Madsen, Cherrill	Shaw, Bob	

- ☛ Minutes of the annual meeting held during the Spring Conference on May 3, 2003 were not available. Secretary Abel Hernandez will secure these minutes from former Secretary Tom Vaughn for review at the Board's next meeting. Secretary Hernandez distributed notes of the June 6 Board transition meeting.
- ☛ The treasurer's report was prepared by former treasurer, Debbie Cross. President Gandy presented the report to the Board for approval. A motion was made and seconded to approve the treasurer's report as presented. Motion passed.
- ☛ Willie Jones, Past President and Chair of the Strategic Planning Committee, discussed Arizona hosting the WBITE Conference for 2008. Willie reported the Strategic Planning Committee recommends the Board approve Arizona's preparation and submission of the application to host the 2008 WBITE Conference. A motion was made and seconded to submit an application to host the 2008 WBITE Conference. Motion passed. Willie will work with Janet and Kris Sheets to complete the application to WBITE prior to February 2004 WBITE Conference. Teachers attending the summer conference will be invited to volunteer to serve on the conference committee.
- ☛ President Gandy reported ABEA members Patti Beltram and Mary Anne Berens would be recognized during this conference for their leadership. She asked for the Board's support in recognizing these members during Monday's Business Education/ABEA Luncheon.
- ☛ President-Elect Tom Vaughn was not present and provided no report.
- ☛ Steve Mulhearn, Conference Director, discussed plans for the 2004 Spring Conference. The conference will be held at the Fiesta Inn Resort in Tempe, April 30-May 1, 2004. He distributed postcards with preliminary conference information. He is currently recruiting members for his committee. Anyone interested in serving on the Spring Conference Committee should contact Steve at Gilbert High School.
- ☛ Treasurer Barbara Renner was not in attendance to present the 2003-04 budget. President Gandy reviewed the budget for the Board.



- Board members presented their goals for the association's Program of Work (POW) Post-Secondary Representative, Kathy Green, was not in attendance, but submitted her POW to the Board. Her goals are to recruit post-secondary members and identify faculty to assist her in polling post-secondary faculty statewide to identify topics of interest, which can be featured at the ABEA Spring Conference.
- Historian Chris Liebelt Garcia stated her goal is to continue her work of photographing the Association's events and activities and maintaining a historical record of the Association in scrapbooks.
- Northern Secondary Representative Linda Simmons stated her goals are to recruit members for the northern region to work with her as a committee to conduct regional meetings and workshops for business teachers in the northern region.
- Cherill Madson, Central Secondary Representative, reported her primary goal is to increase membership of secondary business teachers in the central region. She intends to establish a committee of business teachers to join her as committee members to provide membership services.
- Rochelle Thompson, Southern Secondary Representative, was not in attendance, but did submit her POW to the Board. A copy of the report was distributed to each Board member (see attached). Her goal is to create a greater presence of ABEA in the southern region. She is establishing a committee to facilitate communication and setting up a professional development workshop for business teachers in her region.
- Middle School Representative, Linda Lopeman was not present and provided no report.
- Webmaster Bob Shaw reported he has not been able to edit the ABEA website since February. Since our June meeting he has investigated other organizations to host the website. He plans to meet with representatives from AMES, the current host of the website, to determine if reliable service can be restored. Dr. Rader agreed to investigate ASU as an alternative host for the website. President Gandy requested Bob investigate alternative hosts and provide the Board with a written comparison between website host providers and a recommendation to resolve these issues by our next meeting.
- Newsletter Editor Sue Crumrine was not present. President Gandy reported 200 copies of Volume 30, Issue 1 of the newsletter were inserted in the conference registration packets of those who registered as Business Educators at this conference. Webmaster Bob Shaw was requested to post this newsletter on the ABEA website when it is up again. Newsletter Editor Crumrine has designed a letterhead for the Board's use this year. Board comments will be forwarded to Sue for implementation and copies of the letterhead will be mailed to Board members. October 1 is the next deadline for articles for the second issue of the association's



newsletter. A list of topics was distributed and Board members were encouraged to submit articles.

- Membership Director, Damita Temper, distributed copies of her POW of work and a copy of the newly designed membership information/membership forms. These forms will be available at the ACTEAZ affiliate table in the exhibit area at this conference. Membership Director, Temper has recruited a committee and their goals are to working with the regional representatives to improve the accuracy of membership records and membership promotion activities.
- Dr. Robert Gryder, Editor and Dr. Martha Rader, Associate Editor, of the ABEA journal reported they were making arrangements with Sue Crumrine to print and mail 150 copies of the Fall 2002 issue since it has not been possible to post the Journal on the ABEA website. The Spring 2003 issue is also ready for publication. Webmaster Shaw was requested to post both journals when the website is up again.
- Dr. Linda Kurth, Awards Committee Chair, stated her goal for this year's POW is to encourage members to nominate deserving individuals for the ABEA awards. A matrix of award categories and sponsoring organizations will be included in the next newsletter to inform the membership, Awards Chairwoman Kurth requested that funds be budgeted for the awards in the event a sponsor is not identified.
- Sally Powers, Legislative Committee Chair, distributed copies of her POW. Legislative Chair Powers has recruited members for her committee and identified three goals which include: promotion of ABEA member participation in the ACTEAZ Fellowship program, design and printing of a brochure promoting the benefits of Business Education and conducting a workshop at the Spring Conference to help members understand their role in the legislative process.
- Shirley Eittreim, Scholarship Committee Chair, distributed her POW and discussed the criteria for the Arizona Business Education Student Teacher Scholarships and promotion of the L.L. Via Scholarship. Scholarship Chair Eittreim will submit an article for the next newsletter and posting on the ABEA web page.
- Nori Cannell, 2004 Summer Conference Co-chair, was not in attendance, but copies of her POW were distributed to the Board. Some committee members have been identified. The 2004 Summer Conference dates are July 19-21, 2004, and the conference will be held at the Loews Ventana Canyon Resort in Tucson.
- State Supervisor of Business Education, Janet Gandy, distributed a report updating the Board on current issues at the Arizona Department of Education. Results of the FBLA/PBL member



performance at the National Leadership Conference held in Dallas, TX were shared. The Board was briefed on the work of a CTE “stakeholder” group that is re-examing the purpose of CTE at the secondary level in Arizona and the research that has been done on a new delivery system for CTE. State Supervisor Gandy, recommended a number of ABEA members to serve on the stakeholder group. Patti Beltram was selected and appointed by Milt Ericksen, State Director for Career and Technical Education, to represent ABEA.

- ☛ Old Business – A motion was made and seconded to provide complimentary 2003-2004 ABEA membership to those individuals who registered to attend the New Business Teacher Workshop being held during this conference. Motion passed.
- ☛ Old Business – A motion was made and seconded to provide complimentary 2003-2004 membership to members of the 2003-2004 Summer Conference Planning Committee. Motion passed.
- ☛ Old Business – A motion was made and seconded to approve the Mission Statement for ABEA as presented and distributed by Secretary Hernandez. *The mission of the ABEA is to serve individuals and groups in all endeavors associated with and about business and business education.* Motion passed.
- ☛ New Business – A motion was made and seconded to extend the current budget into the next fiscal year until a report from the review of the association’s fiscal records has been submitted to the Board at the September 20 meeting. Motion passed.
- ☛ New Business – A motion was made to reimburse Dr. Linda Kurth for the purchase of the awards being presented to Patti Beltram and Mary Anne Berrens. Motion passed.
- ☛ New Business – A motion was made and seconded to reimburse Dr. Janet Gandy for the purchase of the membership promotion bat tags. Motion passed.
- ☛ New Business – President Gandy informed the Board that ABEA has not paid its annual filing fees to the Arizona Corporation Commission on a timely basis. The association’s Articles of Incorporation have been revoked. Secretary Hernandez agreed to assist President Gandy in filing the appropriate papers for the association to secure its Articles of Incorporation, file the Annual Report and our filing fees for the current year. The President and the Secretary will notify the Board as to any additional action taken on this matter at the next board meeting in September.



- Schedule of Board Meetings for the Year.
  - September 20, 2003 at 10:00 AM at site to be determined.
  - November 15, 2003.
  - February 28, 2004.
  - April 28, 2004.
- Meeting adjourned at 4:30 PM.