

ARIZONA BUSINESS EDUCATION ASSOCIATION BOARD MEETING  
 Saturday, July 16, 2005  
 Loew's Ventana Canyon Resort, Tucson, Arizona  
 FINAL VERSION  
 AS AMENDED AND APPROVED SEPTEMBER 10, 2005

Hernandez, Abel	President	Present
Sillman, Neala	Secretary	Present
Thompson, Rochelle	Treasurer	Not Present
Temper, Damita	Past-President	Not Present
Paget, Donna	President-Elect	Present
Johnson, Francis	Co-Conference Director	Present
Cruz, Michael	Co-Conference Director	Present
Simmons, Linda	Membership Director	Not Present
Leibelt-Garcia, Chris	Historian	Present
Sombrero, Elaine	Northern Second Representative	Present
Jones, Jaci	Central Secondary Representative	Present
Hill, Janet	Southern Second Representative	Present
Dr. Gryder, Robert	Post Secondary Representative	Not Present
Bribiescas, Sonia	Middle/Jr. High Representative	Not Present
Jones, Willie	WebMaster	Not Present
Crumrine, Suzanne	Newsletter Editor	Present
Dr. Rader, Martha	ABEA Journal Editor	Present
Fladhammer, Dana	Awards Committee Chair	Not Present
Powers, Sally	Legislative Committee Chair	Not Present
Eittreim, Shirley	Scholarship Committee Chair	Not Present
Sheets, Kris	2008 WBITE Conference Committee Chair	Present
Cannell, Nori	2005 Summer Conference Committee Co-Chair	Not Present
Dr. Gandy, Janet	State Supervisor, ADOE	Present

President Abel Hernandez called the meeting to order at 9:30 a.m. The schedule of dates for the 2005-2006 ABEA Board Meetings was confirmed as follows:

Saturday, June 18, 2005

Saturday, July 16, 2005

Saturday, September 10, 2005

Saturday, November 19, 2005

Wednesday evening, February 1, 2006 prior to the Mid-Year Business Meeting

Thursday, April 27, 2006 at the Spring Conference

### **OLD BUSINESS**

The Minutes for the April 30, 2005, Membership Meeting were still not available for review and will be presented at the April 2006 Membership Meeting for approval. The Minutes for the April 2005 Board meeting were also still not available; those Minutes will be presented for approval at the September 10, 2005, Board meeting. The Minutes for the June 18, 2005, Board Meeting were distributed, reviewed, and amended. Francis Johnson made a motion to accept the amended Minutes (seconded by Donna Paget). The motion passed unanimously.

Abel Hernandez confirmed that Michael Cruz has accepted the position of Assistant Conference Director for the 2006 ABEA Spring Conference.

In the absence of the Treasurer, Rochelle Thompson, Abel Hernandez reported that the Annual Report has been prepared, but per past practice, no written report will be submitted. Abel Hernandez has been unsuccessful in contacting Rochelle Thompson by e-mail, so will increase his efforts to contact her via telephone. He was able to confirm with Barbara Renner that she had sent Rochelle Thompson all of the Treasurer's materials; meaning that, once Abel is able to make contact with Rochelle, the signatory authority can be transferred to Abel and Rochelle.

Donna Paget reported her discussions with the Fiesta Inn regarding the 2006 Spring Conference. After some back and forth with the Fiesta Inn, she was able to confirm that they will hold the dates for the ABEA. Discussion ensued regarding a change of venue as well as registration fees. Donna Paget will give Francis Johnson and Michael Cruz all of her paperwork and research so they may continue investigation and present their findings at the September meeting. Donna then asked the Board Members to contact colleagues as possible workshop presenters. She is also in need of a keynote speaker. Suggestions of possible speakers were made by the Board and will be discussed again at the September meeting.

Donna Paget announced that her husband has taken a position out of state and she will not be able to continue as President-Elect. (see New Business)

In the absence of Linda Simmons, Donna Paget reported that she had put together Membership Packets for the Sunday, July 17, 2005, New Business Teachers meeting. Janet Gandy led the thank you to Donna for taking on this project. Donna Paget then reported that Glencoe McGraw-Hill has agreed to provide the Board with ABEA tee-shirts. However, since Donna was unable to obtain necessary information from the Treasurer, the shirts were not ready for the Summer

Conference. Donna will coordinate with Abel Hernandez to get the proper information to Glencoe McGraw-Hill and get the shirts to him before she leaves.

Francis Johnson and Michael Cruz reported that Donna Paget has everything organized for the 2006 Spring Conference and they will meet with her after the Board Meeting to transfer all the materials. They will then continue researching possible other venues and come up with suggestions for the registration fee. They will report their results at the September 10, 2005 Board Meeting.

Chris Liebelt-Garcia brought the ABEA photo album for everyone to peruse. She noted that the album will begin again with this week's Summer Conference. While she is not the official historian as Abel Hernandez has all of the ABEA historical records and Minute books, Chris confirmed that she will continue to maintain the historical photo albums.

Elaine Sombrero said that she and her local CTE Director were planning on meeting during this week's upcoming conference.

Jaci Jones noted that she has established a recruiting goal of contacting ten teachers each week.

In the absence of Willie Jones, Web Master, discussion ensued regarding the web site. Are we currently paying for the website? How can we make the process of updating more simple, faster, and more efficient?

Suzanne Crumrine reported that the ABEA newsletter had to be done quickly and apologized for the color and the bit of off-center. She gave each Board Member a copy of the newsletter and noted that it will be included in the New Business Teacher Packet to be distributed on Sunday, July 17, 2005. She then advised the Board Members that she would like an article from each of them. The deadline for the Fall Newsletter is September 30; and all Winter articles are due by November 30. Chris Liebelt-Garcia will take pictures for the newsletters. Discussion then ensued regarding the adding advertisements to the newsletter, but no consensus. Sue Crumrine then noted that she will put the current and future Newsletters on the Web Page. Sue further reported that, although she will not be able to attend the September Board meeting, business cards and letterhead will be completed in and distributed at that meeting.

Dr. Martha Rader reported that Dr. Gryder is ready to get going on the ABEA Journal, but needs at least one more good article.

Abel Hernandez reported that Sally Powers has accepted the position of Legislative Committee Chair, but could not be at today's meeting.

Kris Sheets noted that he needs more chairmen for the 2008 WBITE conference. He asked Board members to assist in passing out materials at the Monday, July 18, 2005, ABEA luncheon. He also noted that there would be an "artichoke pull" or some other "pull" at the luncheon to raise scholarship money. The theme of the 2008 WBITE conference is still to be decided and the 2005 WBITE Hawaii conference registration is currently online. Abel Hernandez, Dr. Rader,

and Kris Sheets will attend the conference and promote the 2008 WBITE Arizona conference. Kris Sheets noted that it is a good idea to begin reserving rooms at the Scottsdale Plaza.

Dr. Janet Gandy distributed materials and discussed the new delivery system for CTE. She noted that Patti Beltram represented the ABEA Board and submitted input from ABEA members to the State Department of Education Advisory Committee.

Dr. Gandy made note of some important points in her handout:

- a. Research is being presented on July 19 to the State Board of Education regarding assessments. Dr. Gandy will brief the Board at the September meeting. The resulting impact is that, as of the 2007-2008 school year, students will sit for end of program technical assessments instead of tracking competencies.
- b. Dr. Gandy advised the Board that her priority is to have all business teachers sit for the tests and experience it for themselves.
- c. She confirmed that this new system will be implemented in 2007-2008.
- d. The competencies will become essential indicators (see attachment). The process is to merge the Level I and II competences; contextualize; then identify technical assessments.
- e. The Department of Education Website has a list of potential assessments. The research being conducted currently will determine which assessments may be appropriate. There is a team in place consisting of teachers, business members and statisticians. However, Dr. Gandy is looking for additional teacher voices to input classroom reality issues into the evaluation.
- f. Dr. Gandy acknowledged that there are funding issues still being discussed.

Discussion ensued regarding evaluation of so-called "soft skills" now being demanded by businesses. Dr. Gandy then discussed the ranking order in her handout and noted that BMAS is number 2 and BITS (now ITS) is number 3. Dr. Gandy continued her report with discussion of the upcoming week's events.

Luncheon Break 12:23 p.m. to join the ongoing FBLA Advisers' meeting and luncheon in order to interact and network. The meeting resumed at 2:00 p.m.

Dr. Janet Gandy continued her report by noting that Nori Cannell has agreed to Chair the 2006 AZCTE Summer Conference. Dr. Gandy will speak with the other members to determine whether or not they wish to continue.

Dr. Rader began a discussion of recruitment ideas. Various views were presented and discussed including (but not limited to) mentoring of new members, keeping the Website updated, discounts for full-time college business education students, one day conference workshop scholarships, etc. Further discussion was tabled to the September meeting.

## **NEW BUSINESS**

- I. Due to the departure of Donna Paget as President-Elect, discussion ensued as to how to proceed in determining a replacement. In the absence of Damita Temper, Past-President, Janet Hill made a motion (seconded by Neala Sillman) that:  
An ad hoc committee be formed and chaired by Damita Temper to find and recommend a replacement for the President-Elect position vacated by Donna Paget.

After discussion, the motion passed unanimously.

- II. It was re-confirmed that Abel Hernandez will contact Rochelle Thompson, Willie Jones and Damita Temper regarding the above-noted issues.

There being no further business to come before the board, upon motion duly made and seconded, the meeting was adjourned at 2:30 p.m.

### Attachments

ABEA Newsletter  
Agenda  
Dr. Janet Gandy's Report  
Future Agenda Items  
Various POWs

Respectfully submitted,

Neala Sillman  
ABEA 2005-2006 Secretary

## FUTURE AGENDA ITEMS

1. White Paper/Policy Statement/Position Statement re FBLA Stipend for Teachers
2. Recruitment Issues:
  - a. "What's in it for me?" The Teacher that doesn't join ABEA and/or attend conferences
  - b. "What's in it for us?" Promote awareness of Leadership Programs
3. Amend By-Laws to add Letterhead and Business Cards to Secretary's duties.
4. Board Individual and Group Photos will be taken at ?? meeting.
5. 2005-2006 President-Elect
6. CTE Competencies change to Assessments
7. Venue and Fees for 2005 ABEA Spring Conference
8. Creation of a New Member Packet
9. Distribution of ABEA Board Tee-Shirts, Business Cards and Letterhead