

ARIZONA BUSINESS EDUCATION ASSOCIATION BOARD MEETING  
Saturday, November 19, 2005  
Scottsdale Plaza Resort, Scottsdale, Arizona  
FINAL VERSION  
AS AMENDED AND APPROVED FEBRUARY 4, 2006

Hernandez, Abel	President	Present
Jones, Jaci	Secretary	Present
Thompson, Rochelle	Treasurer	Present
Temper, Damita	Past-President	Present
Sillman, Neala	President-Elect	Present
Cruz, Michael	Conference Director	Present
Simmons, Linda	Membership Director	Present
Liebelt-Garcia, Chris	Historian	Present
Sombrero, Elaine	Northern Second Representative	Present
Vacant	Central Secondary Representative	
Hill, Janet	Southern Second Representative	Not Present
Dr. Gryder, Robert	Post Secondary Representative	Not Present
Bribiescas, Sonia	Middle/Jr. High Representative	Not Present
Jones, Willie	WebMaster	Not Present
Crumrine, Suzanne	Newsletter Editor	Present
Dr. Rader, Martha	ABEA Journal Editor	Not Present
Fladhammer, Dana	Awards Committee Chair	Not Present
Powers, Sally	Legislative Committee Chair	Not Present
Eittreim, Shirley	Scholarship Committee Chair	Not Present
Sheets, Kris	2008 WBITE Conference Committee Chair	Not Present
Cannell, Nori	2005 Summer Conference Committee Co-Chair	Present
Dr. Gandy, Janet	State Supervisor, ADOE	Present

President Abel Hernandez called the meeting to order at 1:07 p.m.

### **OLD BUSINESS**

The Minutes for the September 10, 2005, Board Meeting were distributed, reviewed, and amended. Linda Simmons made a motion to accept the amended Minutes (seconded by Rochelle Thompson). The motion passed unanimously.

A new ABEA Officers List was distributed. Changes/corrections will be emailed to Abel by Wednesday so the list can be kept current.

Rochelle Thompson distributed a current Profit & Loss Statement and Balance Sheet and they were accepted as written. The current Account Listing of the 2005-2006 Proposed Budget for ABEA was distributed and discussion ensued. Items of note were an increase to the LL Via Memorial Scholarship in the amount of \$210. ACTEAZ Summer Conference was increased from \$600 to \$1200. WBITE Conference 2006 was decreased from \$2500 to \$1800. Officer expenses were decreased from \$550 to \$440. For the sake of clarity, the only ABEA member to be paid for WBITE is Kris Sheets. A directive from the quorum was to agree to pay for the airfare, lodging, and registration for Kris from February 16-20, 2006 for WBITE. The current amount in the budget for WBITE 2006 includes Kris Sheets' expenses and state gifts to WBITE members. A motion was made by Sue Crumrine, seconded by Damita Temper, to accept the changes to the 2005-2006 Proposed Budget. Discussion ensued. Motion passed unanimously. ABEA new membership pins were discussed. Where are they? Are all new members getting them? Rochelle to contact Barbara Renner to see if we still have pins left. Rochelle requested that all board members submit their name and meeting attended if they traveled more than 35 miles. These events include the June Retreat, Summer Conference in Tucson and the September meeting.

Damita Temper discussed that she has worked with Joe McFarland to finalize the list of names of candidates for WBITE President Elect. Her recommendation from ABEA is Kris Sheets. She is also working on developing the slate for ABEA and has contacted three people already and asked them to run for ABEA offices. She anticipates she will have the commitments by the end of November. Damita also posed the question to the board, "How can I be of help for the strategic planning committee?"

Prior to the meeting, Linda Simmons emailed the current ABEA Membership List to all board members. She also sent the Membership Information brochure. She spoke on the NBEA/WBITE packets that she recently sent to all ABEA members. She hasn't noticed a positive increase in membership.

Chris Liebelt-Garcia has nothing to report on at this time.

Elaine Sombrero stated that she and Doris are working on a Northern Regional meeting the topic Changes occurring in CTE. They are still trying to set a date and will report at the February meeting.

Michael Cruz and Neala Sillman discussed the Spring Conference. Francis Johnson is no longer a member of the Executive Board. The tentative theme is "No Business Teacher Left Behind; Demystifying the Classroom." Presenters are currently being sought for the various sectionals. Several ideas and contacts were discussed. A few ideas for a keynote speaker were discussed.

They will work to finalize plans with the Fiesta Inn so registration prices can be set. Suggestions for sponsors were discussed and Janet will ask the Business Education Advisory Council if they will help set up a business tour. The Saturday Luncheon was discussed. The suggestion was made by Sue Crumrine, with everyone's agreement, an alternate closing event was discussed; something that didn't include all the accolades and presentation of a token for being a member of the Board. Michael and Neala need everyone's help participating in the Spring Conference. It was requested that we all be willing to chair a committee or help when asked. Will there be a computer technology workshop as part of the conference? Michael and Neala will work on a budget and develop a schedule for the conference to be tentatively complete by January 15, 2006.

In the absence of Willie Jones, Web Master, discussion ensued regarding the web site. Are we currently paying for the website? How can we make the process of updating simpler, faster, and more efficient? Discussion ensued. Motion was made by Rochelle Thompson to give the Webmaster authority to establish our own webpage, within the confines of the budget we just passed, not to exceed \$350. Motion was seconded by Damita Temper. No discussion. Motion passed unanimously.

Sue Crumrine spoke to the issue of receiving articles for the Newsletter. She has extended the deadline to November 29 for this issue and January 27, 2006 for the next issue. It is imperative that we get all information to Sue for the upcoming newsletters or she will resign her Newsletter Editor position.

In the absence of Kris Sheets, Chris Liebelt-Garcia spoke about WBITE. Kris Sheets provided us with a printed update for the 2008 WBITE conference. They still need four committee chairs to step forward. Linda Simmons volunteered to help with exhibits. Kris also noted that he will need to submit reimbursements to the Board for the 2006 WBITE conference.

Nori Cannell stated in her POW that the confirmed ACTEAZ conference dates are July 15-20, 2006. The business program resort is Loews Ventana Canyon. There will be a Silent Auction at the Night Out activity with proceeds serving as a funding source for the ABEA scholarship. The Summer Conference Committee is requesting \$1,200 for speaker gifts, New Business Teacher workshop, Night Out, and other conference expenses. A bill for \$290.25 was received from the ACTEAZ for rooms guaranteed but not used. Motion was made by Sue Crumrine to pay \$290.25 to ACTEAZ for guaranteed rooms at the Summer Conference for 2005. Motion seconded by Linda Simmons. Discussion ensued and motion passed unanimously. The payment will be mailed to ACTEAZ Executive Director Pam Ferguson.

Dr. Janet Gandy distributed a couple of handouts. Her updates from the Department of Education included:

- ☞ The CTE delivery system, also known as Gaining Traction was discussed. Dr. Gandy submitted an article for publication in the ABEA newsletter outlining the new CTE Delivery System. State Board approved High Schools are to implement the New CTE Delivery System by school year 2007-2008. the Career Exploration, has been posted on the Tech Prep website. The Career Exploration standards are now posted on the Tech Prep website. All Career Preparation CTE program standards are currently under revision. The revisions will be available to teachers before and at the 2006 Summer Conference.
- ☞ FBLA/PBL activities were highlighted. The October 3<sup>rd</sup> Leadership Training at MetroTech High School in Phoenix was attended by more than 600 FBLA members and advisers. The

FBLA Chapter Officer Training, at Camp Pinerock in Prescott, attracted approximately 250 Chapter officers and advisers. PBL members attended leadership training at Embry Riddle University in Prescott. ASU Business Skills Day is December 16<sup>th</sup>. It is for all business students, FBLA members, and advisers. The Fall Leadership Conference was held Nov. 18-19 in Salt Lake City for members and advisers.

- ☐ The four areas of focus for the Arizona Business Education Advisory Council this year are:
  - Work with the Department of Education to update the Business Education curriculum
  - Expand Business teacher professional development
  - FBLA/PBL Committee
  - Council outreach and business representation
- ☐ Business and marketing teachers across the state have access to discounts and benefits of membership in MarkEd. The website is [www.mark-ed.org](http://www.mark-ed.org).

Dr. Gandy also handed out a flyer encouraging youth interested in the Accounting field to participate in an internship. The Arizona Society of CPAs (ASCPA) has a new internship area on their website. The person of contact is Heidi Frei at (602) 252-4144 ext. 206 or [hfrei@ascpa.com](mailto:hfrei@ascpa.com).

The last handout was a flyer announcing the ACTEAZ Summer Conference.

## **NEW BUSINESS**

- I. WBITE Officer - Motion made by Damita Temper to nominate Kris Sheets as the President Elect for WBITE 2006-2007. Motion seconded by Elaine Sombrero. Motion passed unanimously.
- II. Exec Board shirts – Discussion ensued regarding the payment Donna Paget made to Colette's Uniforms. Motion was made by Damita Temper that upon proof of payment from Donna Paget and pickup of the shirts, we as a Board will honor her payment and reimburse her for the cost that was charged to her credit card. Motion seconded by Neala Sillman. Motion passed, noting two nay votes.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 3:35 p.m.

### Attachments

- ACTEAZ Policy Seminar Memo and Registration Information
- Various POWs
- ABEA Financial Statements and Budget
- Future Agenda Items

Respectfully submitted,

Jaci Jones  
ABEA 2005-2006 Secretary

## FUTURE AGENDA ITEMS

1. White Paper/Policy Statement/Position Statement regarding FBLA Stipend for Teachers.
2. Recruitment Issues:
  - a. "What's in it for me?" The Teacher that doesn't join ABEA and/or attend conferences
  - b. "What's in it for us?" Promote awareness of Leadership Programs
3. Amend By-Laws to add Letterhead and Business Cards to Secretary's duties.
4. Board Individual and Group Photos will be taken at ?? meeting.
5. CTE Competencies change to Assessments.
6. Venue and Fees for 2005 ABEA Spring Conference.
7. Creation of a New Member Packet.
8. Distribution of ABEA Board Tee-Shirts.