

ARIZONA BUSINESS EDUCATION ASSOCIATION BOARD MEETING
 Saturday, November 18, 2006
 Roma Caffee, Tucson, Arizona

Silman, Neala	President	Present
Jones, Jaci	Secretary	Not Present
Thompson, Rochelle	Treasurer	Not Present
Hernandez, Abel	Past-President	Present
Carlos, Bennie	President-Elect	Present
Cruz, Michael	Conference Director	Not Present
Johnson, Francis	Membership Director	Not Present
Liebelt-Garcia, Chris	Historian	Present
Sombrero, Elaine	Northern Secondary Representative	Not Present
Rankin, Eleanore	Southern Secondary Representative	
Sebold, Brent	Post Secondary Representative	Not Present
Vacant	Middle/Jr. High Representative	
Bribiescas, Sonia	WebMaster	Not Present
Cannell, Nori	Newsletter Editor	Not Present
Dr. Rader, Martha	ABEA Journal Editors	Not Present
Dr. Robert Gryder		Not Present
Fladhammer, Dana	Awards Committee Chair	Not Present
Powers, Sally	Legislative Committee Chair	Not Present
Young, Wayne	Scholarship Committee Chair	Present
Sheets, Kris	2008 WBITE Conference Committee Chair	Not Present
Vacant	2007 Summer Conference Committee Co-Chair	
Dr. Gandy, Janet	State Supervisor, ADOE	Not Present

President Neala Sillman called the meeting to order at 10:00 a.m.

OLD BUSINESS

Jaci Jones was not able to attend this meeting so Abel Hernandez will be taking minutes today.

The Minutes for the September 16, 2006, Board Meeting were distributed and reviewed. Wayne Young does not appear on the minutes as having been present when in fact he was at the meeting in Scottsdale on September 16, 2006. Bennie Carlos made a motion to accept the Minutes after the amendment (seconded by Abel Hernandez). The motion passed unanimously.

President Neala Sillman began the meeting by thanking everyone that showed up. She also let the board know that Francis Johnson, Membership Director, was no longer going to be on the board. Mr. Johnson had not paid his membership dues and, consequently, could not serve on the board until he did. Mr. Johnson expressed the opinion that he could not afford the dues and so he was “retiring” from his duties. The board discussed the duties of the membership chair. Abel Hernandez was asked by President Sillman to look for a replacement for Mr. Johnson. Abel will do so when he returns to work on Monday. Abel will also email Rochelle Thompson to ask for a copy of the most current membership list. This list will then be sent out to any board member that is interested in having a copy. It will also be used to determine if any members might be interested in sitting on the board for next year. Consider asking Kelly Madison if she would be interested in such a position.

The board discussed the matter of whether a quorum existed since there initially were only five board members present. Neala stated that there currently were 11 voting members on the board and to reach a quorum we would need at least 6 members present. When Eleanor Rankin arrived her presence made six voting members so there was a quorum after all.

Bennie Carlos will talk to Janet Hill regarding what happened to some checks ABEA received for the summer conference in Tucson. These checks have not been deposited and the board does not know what happened to them. The board is very interested in knowing why the checks have not been deposited and where they are. If the checks are received by Rochelle Thompson, our Treasurer, by the next meeting in February, then the board will take additional action to secure the checks. The board expressed its displeasure at how this whole matter has been handled. There shouldn't be such a large timeframe between receiving checks and being able to deposit them. As far as the ABEA checking account is concerned, right now Abel and Rochelle are the only two authorized people that can sign checks and issue them. What needs to be done is to remove Abel from the authorized list (since he is no longer President) and have Bennie replace Abel as an authorized party so he can sign and issue checks, especially since he needs to be able to do this in order to secure a site for our spring conference.

Neala passed out a current budget from Rochelle. The figures were reviewed and a motion was made to accept the budget as submitted. Motion was seconded. Motion passed unanimously.

Bennie Carlos has been looking for a hotel to hold the spring conference at this coming April. He has looked at several properties but has not found one he is really interested in. The board discussed the usual schedule of the conference. Eleanore suggested we create a “Welcome package

for the conference attendees who arrive at the conference on Thursday evening. The board gave this proposal a resounding OK!

Chris Liebelt-Garcia took pictures of the board members in attendance. She would like to put together a book that is a collection of all the pictures she has taken throughout her career as an ABEA Historian.

The board would like to put an application to join ABEA on our website. We will discuss this with Sonia at our next meeting if she is there.

Nori sent a brief message to the board reminding them that the deadline for submitting articles to the ABEA newsletter is Friday, December 22, 2006.

Eleanore is talking to Nogales about participating in ABEA. The board reminded Abel to try and find someone for the positions of Middle School and Central Secondary Representatives.

The board was told that the ABEA Journal, according to Dr. Gryder, is going along fine.

Wayne Young discussed the scholarships that are available from ABEA. The board discussed the requirements and the monies that are funded. Wayne is sending out the letters to the universities and colleges informing them of the scholarships.

Kris Sheets sent a report in. He wishes to have his expenses reimbursed for his trip to the Oregon Business Education Association. Kris asked for \$259.00 for airfare and \$247.50 for lodging. The board made the motion (which was seconded) to reimburse Kris for his travel expenses. Motion was passed unanimously.

The board discussed the possibility of sending someone to the leadership conference in Montana the Thursday before the conference starts on Friday. Abel can't go because he is a "lame duck". According to the members present, Bennie, Abel, and Chris are going but none of the three can go to the leadership conference because none are "new".

Chris discussed the summer conference and handed out a flyer asking for financial support for the conference from ABEA. It has been suggested that the ABEA luncheon be moved from Saturday morning to Wednesday afternoon – it looks like this will happen. Next the discussion turned to ACTE AZ asking for a handling fee for arranging the hotel accommodations during the conference. The board supported paying this handling fee but in return wants more advertising of ABEA at the conference. Chris discussed the different organizations that fall under the umbrella of ACTE AZ and said she would prepare a small handout to give to board members at the next meeting. This handout would depict the relationships among the various technical education associations that are out there.

Dr. Janet Gandy sent in her report regarding her work at the Department of Education.

NEW BUSINESS

- I. Amendment – Proposed written amendment to Article VI, Section 3. Appoint the Secretary duties to include updating and maintenance of business cards and letterhead for the organization.
- II. Next meeting to be held Saturday, February 3, 2007 at 10:00 a.m. at Roma Caffè. Neala will be in charge of setting up the accommodations.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 1:20 p.m.

Respectfully submitted,

Abel Hernandez (in place of Jaci Jones)
ABEA 2006-2007 Past President

FUTURE AGENDA ITEMS

1. White Paper/Policy Statement/Position Statement regarding FBLA Stipend for Teachers.
2. Recruitment Issues:
 - a. "What's in it for me?" The Teacher that doesn't join ABEA and/or attend conferences
 - b. "What's in it for us?" Promote awareness of Leadership Programs
3. Amend By-Laws to add Letterhead and Business Cards to Secretary's duties.
4. Creation of a New Member Packet.