

ARIZONA BUSINESS EDUCATION ASSOCIATION
Board Meeting
Saturday, November 17, 2007
Holiday Inn, Casa Grande, AZ

President Bennie Carlos called the meeting to order at 10:10 a.m.

Attendance

Bennie Carlos	President	Present
Chris Liebelt-Garcia	President-elect	Present
Neala Silman	Past President	Not Present
Cheryl Reed	Secretary	Present
Janet Hill	Treasurer	Not Present
Gary Cox	Treasurer	Present
Jaci Jones	Membership Chair	Not Present
Sonia Bribescas	Webmaster	Not Present
Lori Honeycott	Newsletter Editor	Not Present
Barbara Renner	Historian	Present
Elaine Sombrero	Northern Secondary Representative	Not Present
Eleanore Rankin	Southern Secondary Representative	Not Present
Vacant	Central Secondary Representative	Not Present
Ann Windsor	Middle/Jr. High School Representative	Not Present
Brent Sebold	Post Secondary Representative	Present
Kelly Madison	Conference Director	Present
Rochelle Thompson	Awards Chair	Present
Sally Powers	Legislative Chair	Not Present
Sue Crumrine	New Teacher Mentor Initiative Committee Chair	Not Present
Wayne Young	Scholarship Committee Chair	Not Present
Dr. Robert Gryder	Editor, ABEA Journal	Present
Dr. Martha Rader	Associate Editor, ABEA Journal	Not Present
Kris Sheets	WBITE President	Present
Dr. Janet M. Gandy	State Supervisor, ADE Representative FBLA/PBL State Chairperson	Present

Reports:

The July 18, 2007, Board Meeting Minutes were distributed and reviewed.

Brent Sebold motioned to accept the minutes with three corrections, seconded by Gary Cox.

The motion passed.

Treasurer Gary Cox presented Treasurer's Report.

The beginning balance should be July 31, not 32. Report will be filed.

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President Bennie Carlos reported

The WBITE, ABEA Breakfast Meeting May 26 is the ABEA general meeting and cost \$25.00, which is a separate cost from WBITE. However, he is working with publishing companies to sponsor the cost.

President Elect—Chris Liebelt-Garcia No report

Membership Chair: Jaci Jones absent but called in the following information:

She reported we have a total of 103 members, including 26 past presidents, which leaves 76 members. Because some were new teachers, there may be 67 paid members. We have already paid dues for new teachers. Kris mentioned NBEA members that are not ABEA members should be contacted. Minutes to reflect to have Jaci contact Arizona NBEA members from list she will receive.

Chris Liebelt-Garcia recommended to contact past members who haven't paid this year because conference was so small this year. Linda Simmons, NBEA membership chair will email a list to Jaci. Dr. Gryder mentioned he has been a member of NBEA 50 years and Rochell Thompson mentioned she is right behind him!

Historian: Barbara Renner

Reported she will have people take pictures at the WBITE conference. Deb Moore has people assigned to take care of that.

ADE Rep: Dr. Janet Gandy

provided a written report. Highlights she mentioned are Ryan Hamilton accepted a position with the Make-a-Wish Foundation. The position will be filled, but she does not know when it will be filled. Chris Liebelt-Garcia mentioned the FBLA Fall Leadership conference was very successful. Dr. Gandy reported Barbara Border continues to serve as the Department of Education Interim Deputy Associate Superintendent for Career and Technical Education along with Milt Ericksen and working with the State Technical Assessment System working with the VTechs to see that gets implemented the next few years. Accounting is one of the first going through this process. The first phase resulted in no modification of standards. During the meeting November 23 for Phase 2, members determined there are gaps. So the VTechs will need to develop test items for those gaps. When they are finished, the Stakeholder group, administrators, and our rep from business education is Michelle Cray, nominated by her local director, will evaluate them. Another group, the Arizona Skills Standards Commission, appointed by State Superintendent, is responsible for marketing the value of the test that will result in certificate of passing students. State legislation and Carl Perkins are the drivers behind the process. Next phase for teachers will be to volunteer to test our students. The multiple choice online test will only be the technical standards. The VTechs will try to include scenarios. Janet reported not enough money allocated to test performance skills. Janet is advising teacher to continue to maintain competency records, even after process is in place, so teacher can certify student if needed. Business Management is next program to begin process next Fall, but Janet feels it is not realistic.

Post-Secondary Rep: Brent Sebold, no report.

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Dr. Gandy suggested looking for post-secondary business teachers and get them in ABEA. Suggest get a list to Board by February.

Northern Secondary Rep.: Elaine Sombero-absent

Central Secondary Rep.: Bennie is looking to recruit someone.

Southern Secondary Rep.: Eleanore Rankin -absent

Middle School Rep.: Anne Wisener, Excused

WBITE President: Kris Sheets reported on the following:

1. October busy represented WBITE—Washington State Ed Conference, California State, and British Columbia. They have same problems we do—promoting conference
2. All forms to register are on ABEA website as well as WBITE website. We have one registered and one exhibitor already. The ABEA website is more fillable.
3. Still need presenters. Janet had some from out of state. If you know of anybody, in state as well as regional, get them to turn it in. Pamela Jet will be the keynote speaker. Her biographical information is on website.
4. Professional Development Institute. ABEA selects two members to attend that. WBITE pays half and ABEA pays other half. There is a December 1 deadline date and the two members can not be Chris or Barbara.
5. Some of award winners
6. ABEA we shouldn't need it, but April 8 is another date. Big concern is we need the support from ABEA members and to do some of the things we recommended earlier. Barbara and Chris are conference co-chairs. Barbara would need help. Chris mentioned we need door prizes, so if anyone has anything, let her know. Brent can get logo items for Chris—can bring to next board meeting. Janet sees our role as finding speakers from Arizona and getting it in to Patty before November 23. We only have 14 sessions. Kris mentioned Brent has one in.
7. New Business: Kris not sure what deadline date, but already two people who have submitted, they go to Julie Odell, President Elect. Only ones on our board to qualify would be Rochelle, Kris, and Janet.
8. 2010 program director position with Oct 27 deadline date. Kris didn't think anyone in Arizona would qualify.
9. The NBEA Conference will be March 23 in San Antonio.
10. Dr. Gryder mentioned the need to sing O Canada at conference. Kelly mentioned she is singing both national anthems.
- 11.

Scholarship Chair: Wayne Young-absent

Awards Chair: Rochelle Thompson

She has not received any information and discussed what awards to continue. She mentioned we have had the same number of awards, increased the value of them, and have had two years of negative income. Rochelle would like to have a consensus of which awards and how much and how do we get the information out. She did receive information about WBITE awards. Kris

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mentioned awards spelled out in bylaws, but doesn't mean you have to give all the awards. WBITE awards are those—Secondary Teacher of the Year. Then they submit form to WBITE. They fill it out and then send in—ABEA current winner send in for WBITE awards. Janet suggested going back to practice of awards actually paid for by vendors. Rochelle mentioned we have not done for that for the last two years at least. Kris mentioned it was left up to ABEA conference chair. ABEA spring conference general membership meeting is Monday with the election of officers. Rochelle is just handling ABEA awards, but sending ABEA current winners information to apply for WBITE awards.

Janet looking at ABEA newsletter has New, Middle/Junior High, Secondary, and Post Secondary Business Teacher of Year, Distinguished Administrator, District, Institution or Agency. They were all plaques—Janet mentioned Glencoe. Kris mentioned at Rio Rico we had all the awards sponsored. Kris mentioned they are in bylaws somewhere. Rochelle are we going to do anything more than a plaque. Brent mentioned certificate in a nice frame—Bennie committee of 6 people find sponsorships to. If Bennie is successful in getting breakfast sponsored we could have that money. Rochelle reminded the scholarships are part of Wayne's responsibility. Rochelle would like to keep the amount of awards the same. Dr. Gryder gave his opinion regarding award. Kris thought under scholarships amount given depended on amount of money received, not a definite amount. Rochelle a few years ago, we had money and had voted to increase. Janet mentioned summer's conference night out, that is designated as for scholarships. Question for treasurer: How much money is in the scholarship fund.

Rochelle reminded the Silent Auction went to FBLA foundation and we could have silent auction at breakfast. Rochelle maybe 50/50—mentioned about very large teddy bear—Kris mentioned the artichoke we didn't do last year. Rochelle mentioned at next meeting need to know how much for scholarships and Rochelle. Rochelle in conclusion, we have six awards and she will get a committee to try to get vendors sponsoring scholarships. Linda Simmons is the WBITE vendor person. Rochelle needs logos. Kris mentioned Linda is off all next week.

ABEA Journal Editors: Dr. Gryder & Dr Rader.

We are coming right along nicely. The articles have all been selected and go to the webmaster December 13. We can always use additional authors, but the ones we have this year are fine. Dr. Rader is attending Delta Pi Epsilon and Brent is assistant editor. We had doctoral student do web.

Newsletter Editor: Lori Honeycutt,

Memo of resignation. Bennie requested any suggestion for a newsletter editor. Kris mentioned this is very crucial because it deals with membership and getting information out. Brent asked where the content for the newsletter comes from. Bennie mentioned we have three newsletters, and one should be out. Kris mentioned if we got one out right after Christmas break. Brent mentioned his wife works with Herf-Jones and would be willing to help produce it, but would need to pass off the distribution. Kris mentioned Brandon Ames sponsor the mailings last year.

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Barbara mentioned if we get one small newsletter in next couple weeks: a hard copy with welcome, list of board members, WBITE registration form and get something together. How can we get addresses? Janet has been working on email list. Kris mentioned WBEA. Janet sent postcard to check email in a week. Postcards less expensive and directed them to email and website. Kris mentioned WBEA last two years found members like the email, but they don't read it, any age. Chris who do you want to send it to, ABEA members. So newsletter editor for next year. Send an email to members, to ABEA members inviting them to step up. Bennie asked Janet to write up, people to assemble, but not pay postage. Chris needs timeline. Welcome, Kris—general WBITE Conf info, registration, call for presentations, Awards, Rochelle, list of old one and need award forms, board members, call for webmaster and newsletter editor. Kris mentioned Nori would have the most complete list, but Bennie mentioned she had deleted it. Chris mentioned Jaci must have list somewhere. Brent and wife are going to put it together, send it to Chris who will label and distribute, with ABEA funding.

Kelly Madison—an extra year to prepare.

As veteran members, please don't hesitate to point out directions. She is very eager. Bennie said we must secure a hotel for three day for 20009. Kelly has been contacted independently by a hotel. How many people will be staying overnight? Barbara can mail numbers for 2004 and maybe 2005. Rochelle said Barbara's numbers may be better. Bennie suggested a hotel that we can lock in for 3 years. Rochelle reminded hotel changes ownership during those three years. Kelly, we would want a contract, which would make a difference. Janet mentioned walking through and very little negotiation. Janet was recommended by planner, to seek out an independent hotel, not a chain.

Bennie and Chris mentioned having Kelly attend the next meeting to report about hotel accommodations. Janet mentioned date is Feb 7. Bennie mentioned maybe Metro Tech would volunteer and have meeting there Feb 6 about 7 pm. Chris will check on meeting.

Unfinished Business

1. Select a new Newsletter Editor and Web Master

Bennie read memo from newsletter editor and webmaster. Discussion followed. We also need to give thought to replacing Dr. Gryder as ABEA Journal Editor, Dr. Rader is not going to be the chair. Kris recommended doing newsletter in word. In newsletter looking for someone to shadow Dr. Gryder to take over. Kelly is interested in. Bennie will clarify with Sonya regarding if resigning at end of term, or immediately.

2. By-Laws on Web Page to down load, Bennie can download

Bennie—recessed for lunch 12:10

Bennie recalls meeting for 12:45

Website: Rochelle mentioned website all set up by Bob Shaw years ago. She thinks it was \$150 to host it. Dr. Gryder asked if it was Tom Liebold. Kelly's foundation contracts with a business and might be able to help in the interim with the web.

Dr. Gryder the great ASU College of Education has a great lady and does the ABEA Journal and it doesn't cost us anything. Dr. Rader works with her. She does it free for us. Kelly is simply inputting the information and getting things linked or posted and the hard work has been done, it is just maintenance. Kelly will take on in the interim and work with Sonia to keep the website up to date.

New Business:

1. High school graduation requirements Public Meeting November 30th. Handout. We should send a statement 10 am Room 437, AZ Dept of Ed.

Bennie State Board of Ed increasing math and science to graduate, having a state diploma and a regents' diploma. Janet stated her role prohibits her from trying to influence. Best can do is provide w/information and answer questions. Barbara Border met with advisory counsel and concerned there were two tracks by having two diplomas. Kelly has concerns: Who decides what track the student gets tracked on? New York has two regents' diplomas and a state diploma. Her concern is not the increase in the math and science, but the two separate diplomas. If you are one type of student and it would lead to "class". Kris mentioned this is the first time they have increased the total credits required, not just the course required. Discussion followed with the following our official statement:

On November 17, 2007, in the meeting of the ABEA the voting members of the board unanimously supported the proposed modification of increasing the Arizona high school graduation credit requirements to 22; however, we recommend only one diploma, that being the state diploma.

We support the state diploma because we are supporters of CTE curriculum. The regents' diploma does not include CTE courses, and the importance of career and technological education has been affirmed by Superintendent Horne at the 2007 ACTEAZ Summer Conference when he stated CTE students have scored higher on the AIMS test.

Barbara moved we accept the motion, Gary seconded. Motion carried.

2. Annual Report to Corporation Commission. . Bennie received in August, filled in with treasurer and it is now straightened out. This is a yearly event. A copy of the corporation commission and listed Dr. Robert Gryder as director. Janet reminded us when she was president she found the Articles of Incorporation needed to be filed every year. And a transition meeting when the new officers are elected be a priority of the board so that materials and information be exchanged and duties explained.
3. Congratulations to the FBLA National Team. There were 14 to the National Winners were from the Central Region.
4. Missing pictures for Web Page, Gary Cox, Lori Honeycutt, Barbara Renner, Sue Crumrine have been taken.
5. WBITE Nomination: President-Elect to preside over the 2010 WBITE Conference in Reno
6. 2008 NBEA Awards Committee—request for members, currently employed and be a current member of NBEA. Serving on the committee remains anonymous. We need four members. (memo)--Rochelle
7. 2010 NBEA Convention Program Director, see e-mail from Kris Sheets.

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8. Professional development on Friday of the conference, 8 am to 2 pm with potential leaders of our organization. Jaci Jones would be one. Janet recommended Brent Sebold. Kris recommended Alison Hill or Cheryl Christiansen.
9. Chris something put together by Sally.
10. Provide leadership and professional development for Arizona Business teachers, Current, partnership with local business and industry, awards and scholarships
11. There should be a line item for money to summer conference. Janet mentioned in 2006-7 according to Profit Loss Statement, The summer conference expenses in April showed \$535.41 which was a summer conference. Generally speaking, the amount was around \$600 for gifts, speakers, and marketing materials. Dr. Gryder was asked how much the budget was for the journal. Bennie and Janet Hill must prepare a budget for the coming year. It should have been done at the summer conference.

Moved and seconded to adjourn.

2. Meeting adjourned at 2:10 p.m.