

ARIZONA BUSINESS EDUCATION ASSOCIATION MEETING

Wednesday, July 21, 2010
ACTE AZ Summer Conference
Westin La Paloma Resort, Tucson, AZ
Room Lantana

President Barb Renner called the meeting to order at 9:45 a.m.

Attendance:

Barbara Renner.....	President.....	Present
Anne Wisener	President-Elect.....	Present
Brent Sebold.....	Past-President.....	Present
Chris Liebelt-Garcia.....	Secretary.....	Present
Martha Rada.....	Treasurer.....	Not Present
Cherie Compton.....	Treasurer-Elect.....	Present
Jaci Jones.....	Membership Chair.....	Not Present
Jason Bronowitz.....	Web Master.....	Not Present
Pete Manigold.....	Newsletter Editor.....	Present
Allyson Hill.....	Historian.....	Present
Bud Evans	Co-Northern Secondary Representative.....	Present
Christine Black.....	Co-Northern Secondary Representative.....	Not Present
Vacant.....	Southern Secondary Representative.....	Not Present
Shelley Chandler.....	Central Secondary Representative.....	Not Present
Susan Leon.....	Middle School/Junior High Representative.....	Not Present
Brenda Maynard.....	Co-Post Secondary Representative.....	Not Present
Jason Bronowitz.....	Co-Post Secondary Representative.....	Not Present
Anne Wisener.....	Conference Chair.....	Present
Susan Leon.....	Awards Chair.....	Not Present
Vacant.....	Legislative Chair.....	Not Present
Dr. Janet Gandy.....	Scholarship Committee Chair.....	Not Present
Brent Sebold.....	Editor, ABEA Journal.....	Present
Dr. Robert Gryder.....	Associate Editor, ABEA Journal.....	Present
Brent Sebold.....	AZ Business Ed. Advisory Council.....	Present
Chris Liebelt-Garcia.....	ACTEAZ Summer Conference.....	Present
Shea Padilla.....	State Supervisor, ADOE Representative.....	Not Present
Kris Sheets.....	NBEA/WBEA Representative.....	Present
Ryan Hamiton.....	FBLA Representative.....	Not Present
Barbara Renner.....	ACTEAZ Board of Directors Representative.....	Present
Linda Simmons.....	WBEA Regional Membership Chair.....	Not Present
Heather Forcey.....	Guest.....	Present

Introductions:

Everyone went around the table and introduced themselves.

Approval of Minutes:

Copies of the minutes from the May 10, 2010, meeting were discussed. After reviewing the minutes, Brent made the motion to accept the minutes as presented and Cheri seconded. Motion Passed.

Copies of the minutes from the April 9, 2010, meeting were discussed. After reviewing the minutes, Cheri made the motion to accept the minutes with corrections and Brent seconded. Motion Passed.

Reports:

1. Barbara Renner indicated to the board that she requested everyone to send her their goals for the year. If you have not yet sent them in, please e-mail them to her. Barbara handed out and reported her goals. She also recognized Anne Wisener is an ACTE Fellow, and the new Peoria School District Career Services Professional Development Coordinator; in addition Brent Sebold is working on his dissertation.

The board also discussed increasing membership by talking to people one-on-one and Barbara mentioned talking with CTE Directors and have them talk to their teachers about joining.

2. Brent Sebold reported as past president and stated his goals which are reflected in an e-mail. Brent discussed the creation of the Strategic Planning Committee. He will create the committee based on previous minutes of interested members. Secondly, he reminded us of the survey that we would like to put out to the membership of what they are looking for in ABEA.

3. Anne Wisener our Conference Director and President Elect reported her goals for the year such as increase membership, website overhaul, and the membership survey. Anne also presented and handed out options for the 2011 Spring Conference: (1) ADE (2) Westin La Paloma, (3) Griffith Foundation. The theme is Enhancing Effective Education (E³). The Griffith Foundation would present for free on insurance and risk management for three days. We are still in need of a vendor chair. Barbara volunteered for registration chair and Brent for programs. Metro Tech volunteered to come up with a logo for the conference.

4. Barbara Renner gave Martha Rada's report and handed out the budget. She indicated that ABEA moved from National Bank to US Bank because of the charges. Also that Wells Fargo is charging for our Money Market Account and we need to check interest rates, why they are charging, etc. The board decided to let Martha make the decision. The proposed budget for 2010-2011 was discussed and changes were made. Please see report for changes. Brent motioned to approve the treasurer's report with changes and Cheri seconded. Motion Passed. There was also a motion made by Bud Evans to offer a stipend for the board to travel to board meetings and get reimbursed \$35 for every 100 miles traveled with a \$70 cap. Allyson seconded the motion. Motion Passed. Barbara plans to file the IRS Form 1023 that will give ABEA tax-exempt status and pay \$400 for ABEA because our gross receipts are under \$10,000 (if it was over \$10,000 it would be \$850).

5. Pete Manigold, as the Newsletter Editor, reported that he already received an article from Janet Gandy and he would like other articles about what is going on in the classroom. Articles are due to him by September 10th.

6. Cheri Compton reported that she had spoken with Jaci Jones and that her husband is very ill. The board decided to assist her with food. Chris made a motion to support Jaci's family for food not to exceed \$300. Cheri seconded the motion. Motion Passed.

The board decided to leave Jaci as Membership Chair but help her out with her duties.

7. Allyson Hill, as Historian, reported that she will continue as Historian and put together some scrapbooks electronically to print a hard copy. Then once the website is up, have pictures there.

8. Bud Evans, Co-Northern Rep with Christine Black, reported that Christine will take the teachers on the reservation and Bud will take the rest. There was a suggestion to contact Shea Padilla for lists of teachers or schools. The Northern Reps may be looking for a workshop down the road.

9. Chris Liebelt-Garcia, Summer Conference Rep, reported that numbers were down at the conference overall (500) and in business education (30-40). Casino Night Out had low attendance but was still successful. If ACTEAZ took a loss on the event, they might have to bill ABEA. Shea Padilla said that ADE would be able to help us defer that costs.

10. Brent Sebold reported for Janet Gandy, Scholarships. Brent said that Janet suggested 2 different scholarships options. The LLVia has about \$300 in interest from the endowment so ABEA would have to put \$700 to make it \$1,000 (which is what we did this year). Also there was a proposal for 2 \$1,000 scholarships. The board discussed this, but with membership being so low, we decided on one. Pete Manigold motioned to use \$700 for LLVia and only one \$1,000 scholarship. Cheri seconded this. Motion Passed.

11. Brent Sebold reported as Journal Editor, and stated his goals and the Journal for 2010-2011. Brent asked Barbara for a letter from the President. Brent also suggested that scholarship winners be posted at the Spring Conference on posters with pictures and where the winners are now. Also to have a monetary goals shown by a thermometer.

12. Kris Sheets reported on STP's and WBEA policies. Kris mentioned the WBEA 2015 Conference that the president of WBEA does not have to come from Arizona. NBEA and WBEA are both working on a membership only page on their websites. Kris discussed the dates and locations of the upcoming conferences and that ABEA needs to continue to support travel for PDI.

Old Business:

1. Barbara reported on the website design, but started with mentioning how important joining the ACTE national organization for \$80 so our CTE voice can be heard. Barbara also mentioned that we already agreed to do a drawing for the ABEA survey that we would like to put out to business teachers.

Barbara presented and handed out options and quotes for hiring someone for the ABEA website overhaul. There was a lot of discussion and Niki and Derek's proposals were denied (not enough information), so the other two will be looked into with more detail (Brink and MGM). Barbara is also going to look into contacting the WBEA webmaster for advice.

The board also discussed using a Post Office Box instead of the treasurer's personal address. The address then would not have to change for the school districts to file W9 forms every year for the spring conference. The P.O. Box is only about \$40-\$60 per year. Cheri motioned to utilize a P.O. Box for at least two years and see how it goes. Brent seconded the motion. Motion Passed.

Kris Sheets commented that the Executive Director (which we do not have) be in charge of the corporate commissions papers (title is corporate agent in other associations).

2. Brent mentioned the WBEA 2015 conference because of when he attended a WBEA meeting earlier this year. If ABEA hosts this conference we split the proceeds with WBEA and \$10 is paid for each of the STP members who attend. Reno made \$12,500 and the "format" they used for the conference was suggested from Kris. Brent motioned to host the WBEA Wildcard 2015 conference. Allyson seconded the motion. Motion passed. Kris then showed the board the two hotel proposals. Scottsdale Plaza and Embassy Suites on Greenway.

3. The new ABEA Bylaws were distributed. The only changes were WBITE was changed to WBEA and the ABEAC committee that the president usually was on was removed.

4. Our tax exempt status has to be applied for with the new IRS laws. ABEA has to file a 1023 tax form which requires documentation, then ABEA has to file taxes every year. The documentation will include a list of board members and sections from a policy and procedures manual (that will be worked on this year). Barbara has already filed a 990N which is good for 2010. This will cost us \$400 to file, Brent motioned to file and spend \$400 for the tax exempt paperwork. Cheri seconded the motion. Motion Passed.

5. David Rothchild asked for a list of members, in which the board declined.

6. Janet Gandy suggested to limit paperwork and give verbal reports at the board meetings and submit reports by email to the secretary.

7. Kris Sheets mentioned that Ken Kuhn is now the WBEA Newsletter Editor and articles need to go to him, his deadline is August 15th. Kris will ask Ryan Hamilton to submit an article about FBLA Nationals.

The next meeting will be held on Saturday, November 6, 2010 at 10:00 a.m. at Metro Tech High School.

Barbara Renner adjourned the meeting at 2:30 pm.

Respectfully submitted by,
Chris Liebelt-Garcia
ABEA Secretary