

ARIZONA BUSINESS EDUCATION ASSOCIATION
Executive Board Meeting Minutes
DRAFT
July 23, 2008
Westin La Paloma, Murphy II Room
Tuscon, Arizona

President Chris Liebelt-Garcia called the meeting to order at 10:03 a.m.

Attendance

Chris Liebelt-Garcia	President	Present
Brent Sebold	President-Elect	Present
Barbara Renner	Secretary	Not Present
Gary Cox	Treasurer	Present
Allyson Hill	Historian	Present
Kristin Williams	Newsletter Editor	Present
Josh Belhumeur	Web Master	Not Present
Jennifer Bishop	Northern Secondary Representative	Present
Cherie Compton	Central Secondary Representative	Present
David Jimenez	Southern Secondary Representative	Not Present
Anne Wisener	Middle/Jr. High Representative	Present
Brenda Maynard	Post Secondary Representative	Not Present
Bennie Carlos	Past President	Present
Anne Wisener	Middle/Jr. High School Representative	Present
Kelly Madison	Conference Director	Not Present
Jaci Jones	Membership Chair	Present
	Legislative Chair	Vacant
Rochelle Thompson	Awards Chair	Not Present
Wayne Terry Young	Scholarship Committee Chair	Not Present
Pete Manigold	ACTE AZ Summer Conference Representative	Present
Kris Sheets	WBEA	Present

Dr. Janet Gandy	State Supervisor, ADE Representative FBLA/PBL State Chairperson	Present
Dr. Robert Gryder	Editor, ABEA Journal	Present
Dr. Martha Rader	Associate Editor, ABEA Journal	Not Present
Eleanore Rankin	State Technical Assessment Stakeholder	Not Present
Ryan Hamilton	ACTEAZ Board of Directors Representative	Present

Reports:

The May 24, 2008, Board Meeting Minutes were distributed and reviewed. Gary Cox made a motion to accept minutes as recorded; Anne Wisener seconded. Motion carried, minutes accepted as recorded.

President Garcia introduced Business Teacher Daniel Prokosch from Trevor Browne High School in Phoenix as a visitor. General introductions were made.

President-Elect: Brent Sebold made comments complementing Chris Liebelt-Garcia on her leadership and great communication so far. Brent handed out and spoke about the 2009 ABEA Conference plans. As President-Elect, Brent is working closely with Kelly Madison. Possible dates for the conference are April 24/25 or May 1/2. A tentative location is Rio Salado College. Discussion ensued regarding the location, hotel site vs. school site, lodging – numerous hotels within close distance to the college.

Brent requested that all Board members get back to him or Kelly via email or phone to tell him their preferred date by August 23rd.

Treasurer: Gary Cox provided the Board with a current Treasurer's Report and 2008-2009 Budget. Discussion ensued regarding both reports. The Board congratulated Gary for the hard work he's done so far and thanked him for the report and budget. Bennie Carlos moved to accept the Treasurer's Report to be filed for review. Seconded by Jaci Jones. Passed unanimously.

Gary Cox asked the Board about the Silent Auction money from the WBITE Conference. Where does the money go? Point of clarification was made by Dr. Gandy. There are two student teacher ABEA scholarships that are usually given each year. One LL Via scholarship is given as well. The Board has given an FBLA and PBL \$100 award to the top winner in each organization. We also have the FBLA Foundation that offers scholarship money to students. ABEA has donated money in the past to the Foundation, usually the proceeds from the silent auction money from the ABEA Spring Conference. * It was the intent of the silent auction at WBITE to use the proceeds for students not student teachers. The \$953.92 should be for high school students. The silent auction proceeds at the Casino Night Out goes to ABEA scholarships.

A committee was formed to define the terms scholarship, award, and differentiate the silent auction and where the money is being directed. The committee includes Anne Wisener, Cherie Compton,

and Gary Cox. Cherie suggested the Treasurer to set up holding accounts for the silent auction monies, that way the money will be there when the scholarships and awards are given each spring. Historian: Allyson Hill is transitioning from hard copy scrap books to digital format. Jennifer Bishop suggested bringing photo albums to spring and Summer Conferences and the Mid Year Business Education Meeting to share memories with members and prospective members.

Newsletter Editor: Kristin Williams is planning to have three issues of the ABEA newsletter this year and one short publication. Publication dates will be similar to dates used in the past; September, Dec/Jan, March and July. She requested articles from each representative, the membership chair, Dr. Gandy, and others. The article format should be Microsoft Word. The first deadline is **August 22nd, 2008**.

Webmaster: Josh Exhumer unable to make the meeting. Bennie Carlos moved to have the Executive Board pay the registration in NBEA for Josh. Seconded by Cherie Compton. Passed unanimously.

Northern Secondary Representative: Jennifer Bishop has contacted Northern colleagues and had three NPC teachers commit to becoming members. They will submit the paperwork when they return to school. Two additional Northern teachers joined at ABEA on the spot, at the luncheon. Jennifer is planning a networking dinner for the region. Her goal is to create a connection with ABEA and the Northern teachers to close the gap that has existed for years. Jennifer also suggested it would be nice to have something to denote ABEA membership at meetings and conferences such as a pin or ribbons on nametags at conferences. Ryan is to look into the ribbons for ABEA.

Central Secondary Representative: Cherie Compton is planning to work this year with membership to recruit new members. She would also like to work with Dr. Gandy to plan something during the Mid Year Business Education Meeting.

Middle/Jr. High School Representative: Anne Wisener is planning a beginning of the year meeting with 30 teachers in her district. She will promote ABEA at the meeting.

Past-President: Bennie Carlos spoke about the Arizona Corporation Commission. He received dissolution papers because they never received the check. Gary checked the bank book and a check was sent at the end of April. Bennie will continue to work with the AZ Corp. Comm. To clear up this issue and get us reinstated as a valid corporation.

Membership Chair: Jaci Jones has been working on a membership push since the WBITE conference. We now have a total of 56 current members. This includes 21 new Business Teachers from Dr. Gandy's session at the conference and 15 members that renewed membership at the WBITE conference. A welcome back email will be sent to all current ABEA members, last years' members and all FBLA advisers to promote membership. Invoices will be sent out in August to remind last years' members to renew their membership. Plans are also in the works to try to travel to schools once a month to promote ABEA. Jaci will work on recruiting NBEA members as well, especially lapsed members.

Legislative Chair: this office is currently vacant. Kristin Williams has someone she would like to recommend. Chris Liebelt-Garcia suggested Kristin discuss it with the individual and share the office responsibilities from the bylaws which can be found online at the AZBEA.org website.

Summer Conference: Pete Manigold stated that the Business Teachers group was the largest group in attendance at the conference. All of the computer classes were full. Seventy-four people signed up for the Casino Night Out and 15 people paid at the door. The silent auction raised \$292 and the money was given to Gary Cox. The ABEA luncheon went well. The Cengage Hospitality Hour was very lightly attended. We need to work harder next year to promote this event.

WBEA: Kris Sheets, Past President spoke about his report. Evaluations of the WBITE Scottsdale conference have all been very favorable. The finances are almost totally balanced. We are anticipating about a \$9200 profit. The new WBEA website is WBEA.info.

ADE: Dr. Janet Gandy addressed several issues based on all of the handouts distributed.

- 1) End of the program business assessments at the secondary level were piloted in spring. This fall from November 15 – December 15 the tests will be administered again. Teachers are encouraged to have students take the test. The state needs the data. They need to make sure of connectivity issues. Students who have completed the sequence need to sit for the test.
- 2) Secondary Core Indicators and Levels of Performance handout. Indicator 2 Technical Skill Attainment no cut score has been set yet.
- 3) Professional development offered through the State Office will be different than in the past. Teachers will see more series and sequence of professional development opportunities being offered. Teaching and Learning by Design four-day series 9/19 & 9/20 and 10/17 & 10/18 at Northland Pioneer College. See the handout.
- 4) Calendar of AZ Business Education/FBLA/PBL 2008-2009 Student and Teacher Professional Learning Opportunities revised 7/16/08.
- 5) CTE K-12 Certification (Draft). There is a shortage of teachers in some CTE areas. That is the reason for the proposed changes to certification. The Board is to look at the options and if they want to respond to the proposals they must do so by next Friday, August 1st.

ABEA Journal Editor: Dr. Gryder announced that Jaci Jones has agreed to format future issues of the ABEA Journal in lieu of paying \$300 for someone to format the journal. Dr. Gandy shared that Dr. Gryder, Donna Green, and she authored an article in the NBEA yearbook.

Unfinished Business

1. An amendment is not needed for duty changes for officers. Chris Liebelt-Garcia will appoint the Secretary to include updating and maintenance of business cards and letterhead for ABEA.

New Business

1. Goals for 2008-2009 Board were passed around so each member could verify the goals they submitted for the year.
2. Deposit from WBITE conference is anticipated to be around \$9200.
3. L.L. Via scholarship donation – Via was a teacher that made a large impact in Arizona Business Education. The Mesa Community College district foundation agreed to take care of the administration and ABEA agreed to raise the money to create the endowment. The interest on the endowment is the amount of the yearly scholarship, which is usually \$300. The L.L. Via committee requests \$500 this year which is an increase of \$200. If the amount of the scholarship is higher than \$300 the committee thought they would get more applicants. Discussion ensued.

Anne Wisener moved to increase the L.L. Via scholarship \$200 bringing the amount of the scholarship to \$500 for the 2008-2009 academic year and requested clarification on how the scholarship is being marketed by the committee. Gary Cox seconded and it passed unanimously.

4. Kris Sheets shared incentives that Hawaii and Mountain Plains state business teacher associations are using to recruit members. He gave Jaci a handout as an example. Hawaii offers a \$500 Teacher Grant for classroom equipment or supplies that will benefit all students if the teacher is a current member of their state's association. Mountain Plains association has the Share an Idea Award. It is voted on by association members and 1st place wins an NBEA/ISBE full membership. Second and third places are partially paid NBEA/ISBE membership.
5. ABEA Meetings for the year were scheduled: Saturday, November 15th, 2008, Wednesday, February 4th at 7:00 p.m. in Phoenix prior to the Mid Year Business Education Meeting, the last Executive Board meeting date will depend on the dates of the Annual Spring Conference to be determined.

Meeting was adjourned at 12:57 p.m. Next meeting will be on November 15th in Phoenix, time and location to be determined.

Respectfully submitted,

Jaci Jones
ABEA 2008-2009 Membership Chair